



SOUTH GLOUCESTERSHIRE AND STROUD COLLEGE
FURTHER EDUCATION CORPORATION

SEARCH COMMITTEE

Approved minutes of a meeting
Held on Monday 15 January 2024
Conducted via Microsoft Teams

Present:

Laura Boutle	(Chair)
Matt Atkinson	(Chair of the Corporation)
Sophie Chester-Glyn	(Corporation Member)
Lynne Craig	(Corporation Member)
Kevin Hamblin	(CEO & Executive Principal)

In attendance: Sharon Glover Clerk

Sarah Atkins-Boal from Peridot was welcomed to the meeting as she would be contributing to agenda item 6.

1. **Apologies for Absence**

There were no apologies received.

2. **Declarations of Interest**

Matt Atkinson declared that the prospective candidate being interviewed was known to him as he had sat on a self-development Board with the individual but confirmed that there were no business interests between them. The Committee concurred that there was no conflict of interest and that Matt should participate in the interview process.

3. **Items of Urgent Business**

There were no items of urgent business received.

4. **Minutes of Previous Meeting**

The minutes of the meeting held 1 November 2023 were approved, ready for signing by the Chair as a correct record.

5. **Matters Arising From Those Minutes**

It was noted that all actions had been completed on the action log.

6. **Prospective Corporation Member**

Confidential Item.

7. **Prospective Corporation Member**

Confidential Item.

8. **Succession planning**

At the request of the Chair, the Clerk presented the succession planning report. The Clerk reported an 18 month look ahead of terms of office that are due for review. Following the withdrawal of the application from the candidate interviewed at the last meeting, the Clerk reported that two external Corporation Member vacancies remained. In addition, Paul Farrell was not looking for re-appointment at the end of his first-year term of office thereby a further vacancy would arise from 1 March 2024 and then from 1 November 2024 when Louise Bright comes to the end of her 4-year term of office.

Members were disappointed to hear that Paul Farrell did not wish to continue his membership and it was agreed that, as part of continuous improvement, an exit interview conducted by the Chair of the Search Committee should be introduced. Members also discussed, subject to suitability, the possibility of appointing additional candidates being interviewed following the Peridot search. The Clerk advised that when this question had been previously asked of Peridot she had been informed that they would charge a fee for any additional candidates appointed. It was recognised that Peridot's engagement was as a result of a successful application to the DfE and the Clerk was asked to contact the DfE for their feedback on the situation. Members also asked the Clerk to review the recent turnover of membership.

The Clerk reported that, with the departure of Paul Farrell, this would also create a vacancy on the Learning and Quality Committee. Following discussion, it was agreed that interest in joining this Committee by the candidates being interviewed next week should be ascertained.

The Clerk reported on the impact of the future departure of Louise Bright in relation to Safeguarding/DEIB Link Governor, focus at Corporation on Higher Education and as a Director of SGSCSL. It was recognised that the candidates being interviewed next week would be suitable for the Link Governor role and with the disposal of Berkeley, the SGSCSL Board will no longer exist. It was agreed to revisit succession planning at the March Search Committee meeting when the outcomes of recent interviews are known.

The report was noted.

Action: Clerk.

9. **Any Other Business**

There was no other business raised.

10. **Date of Next Meeting**

Monday 22nd January 2024, at 10.30am, Filton Campus.

The meeting commenced at 2.03pm.

Kevin Hamblin left the meeting at 4pm (during item 8).

The meeting closed at 4.12pm.

The meeting was quorate.