

# Information for schools on the 14-16 Provision at SGS College

SGS College offers some bespoke schools' groups, **SGS Flex**, in a few vocational areas for pre-16 learners to access college on a part-time basis, usually one-afternoon-a-week. These courses are available for Year 10 and/or 11 learners and are generally a Level 1 Award for one-year. If a learner successfully completes the Level 1 Award in Year 10, they can be considered for progression to the 3-day Level 1 Diploma in Year 11.

Please view the information on **SGS Flex** on the website for the current offer.

Current Year 9 learners in Gloucestershire can apply directly to **SGS Create**, which is a separate KS4 school provision at the Stroud Campus: [www.create.sgscol.ac.uk](http://www.create.sgscol.ac.uk)

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## Early College Placement

Parents cannot apply directly to college for any Pre-16 learner who is on-roll with a school. The school will have to apply for and fund a part-time **Early College Placement (ECP)** on a SGS Flex course. The school will retain overall responsibility for the child's education, with the college reporting back on attendance, engagement and progression. It is not possible for a learner to off-roll from school to come straight to college instead.

If a 14-16 year-old is not on-roll with a school and is home educated, they can apply to college directly. To qualify as **Elected Home Educated (EHE)**, they must be deregistered from school and registered as home educated by March, so they are eligible to apply for September. If parents are considering this option, please refer them to the 'Information for Parents' in the Useful Resources section of the website and advise them to speak to their LA's Education Inclusion Team.

A course at college can make up part, but not all of a young person's 25 statutory learning hours per week.



## Safeguarding

Please read the document: Expectations, Rules and Conditions. An ECP can only be considered if the college is able to meet the learner's needs and can safeguard them in a post-16 education environment. Where there are concerns, it will be referred to the Safeguarding Lead to decide on whether a place can be offered.

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## Application Process

1. School to refer to the 'Information for Schools', SGS Flex and other documents in the Useful Resources section of the website: [sgscol.ac.uk/ecp](https://sgscol.ac.uk/ecp)
2. Liaise with the 14-16 TEAM to discuss learners and suitable courses - 07984 540 873 or [14-16team@sgscol.ac.uk](mailto:14-16team@sgscol.ac.uk). School to submit a learner profile form.
3. If all parties are happy, school submits an application form and an offer will be sent confirming a place on the course. The school complete a funding agreement in line with the Service Level Agreement.
4. Taster/enrolment sessions will be organised before the summer break so learners can visit the college and have a go at the course.
5. Learners are enrolled on the course to start in September. All courses have a two-week trial period. Schools are only charged for learners who take up their place on the course in September.

There will be regular communication between the 14-16 TEAM and the school regarding concerns over attendance, behaviour or engagement.

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## What if they can't continue on the course?

If a pre-16 does not continue at college past the probation period, or is unable to continue with the course at any point in the year, they will return to school (ECP) or the responsibility of the parent/carer (EHE).

